

RESOLUTION ADOPTING POLICIES AND PROCEDURES  
REGARDING RECEIVING PUBLIC COMMENTS AND REQUESTS  
TO ADDRESS THE BOARD OF DIRECTORS

WHEREAS, Montgomery County Municipal Utility District No. 113 (the "District") is a municipal utility district created and operating under and pursuant to Chapter 8212, Texas Special District Local Laws Code, and Chapters 49 and 54, Texas Water Code;

WHEREAS, the District is required to fully comply with the requirements of Texas Open Meetings Act, Chapter 551, Government Code; and

WHEREAS, the Board of Directors (the "Board") of the District has convened on this date at a meeting open to the public and has determined to adopt a policy regarding receiving public comments and requests to address the Board; NOW, THEREFORE,

BE IT RESOLVED BY THE BOARD OF DIRECTORS OF MONTGOMERY COUNTY MUNICIPAL UTILITY DISTRICT NO. 113 THAT:

Section 1: An item will be added to the agendas of regularly scheduled meetings of the Board to receive public comments. This public comment period will be for speakers to address the Board concerning items not on the agenda. The Board can not engage in discussion on topics not on the agenda, except as otherwise provided by law.

Section 2: The Board will receive public comments with respect to items on the agenda at the beginning of the Board's consideration of that agenda item.

Section 3: All speakers will be required to fully complete their information on an Attendance & Public Comments Sign-Up Sheet in the form attached hereto as Exhibit "A."

Section 4: Each speaker will be allowed three minutes to address the Board in addition to any other time as may be allowed at the discretion of the presiding officer.

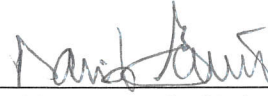
Section 5: Generally, no more than three speakers will be received by the Board on any one topic. The total number of speakers received by the Board will not exceed ten. The presiding officer may extend the number of speakers at his or her discretion.

Section 6: No action is required by the Board in response to a speaker.

Section 7: This Resolution shall be effective as of the date of its adoption.

[EXECUTION PAGE FOLLOWS]

PASSED AND APPROVED on July 18, 2016.



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President, Board of Directors

ATTEST:



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Secretary, Board of Directors



EXHIBIT "A"

# ATTENDANCE & PUBLIC COMMENTS SIGN-UP SHEET

## MONTGOMERY COUNTY MUNICIPAL UTILITY DISTRICT NO. 113

- The public comment period is for speakers to address the Board concerning items **not** on the agenda.
- The Board cannot engage in discussion on topics not on the agenda, except as otherwise provided by law. No action is required by the Board in response to a speaker.
- Speakers wishing to address the Board on particular agenda items should indicate which agenda item and will be allowed to address the Board at the beginning of that agenda item.
- All speakers will be allowed three (3) minutes to address the Board (the presiding officer may extend the allotted time at his or her discretion).
- No more than three speakers will be received by the Board on any one topic. The total number of speakers received by the Board will not exceed ten (10) (the presiding officer may extend the number of speakers at his or her discretion).

<u>NAME</u>	<u>EMAIL ADDRESS</u>	<u>AGENDA ITEM</u> <input type="checkbox"/> YES (PLEASE indicate which no. _____) <input type="checkbox"/> NO
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